



# Southern Lehigh School District

## Board of School Directors Meeting

August 10, 2009

The first monthly meeting of the Board of School Directors of the School District of Southern Lehigh was held at 7:43 p.m. on the above date (August 10, 2009) at Southern Lehigh High School, Center Valley, PA.

PRESENT: Stelts, Auteri, Dimmig, Eddinger, Quigley, Miracle, Schubert

ABSENT: Gunkle, Hayes

OTHERS: Liberati, Christman, Snell, Guerriere, Kennedy, Engler, Takacs, Lewis, Bergey, Andrulevich, Knoll, Covelle, Donahue, McGinty, Limpar, Harakal, Organski, Fulton (Morning Call), Kraft (The Gazette), and approximately 6 other members of the community.

### OPENING PROCEDURES

Dr. Stelts led the Board and others attending the meeting in the Pledge of Allegiance to the Flag.

### APPROVAL OF MINUTES

**MOVED BY** Quigley and **2<sup>ND</sup> BY** Auteri to approve the minutes of the July 13, 2009 meeting as copied and distributed to all Board members.

Minutes of  
7/13/09

**VOICE VOTE: "YES" – Unanimous – Motion Carried**  
**ABSENT: Gunkle, Hayes**

### VISITORS

### CONSENT AGENDA

**MOVED BY** Quigley and **2<sup>ND</sup> BY** Auteri to approve the **CONSENT AGENDA** items as follows -

Approve the bills list dated August 10, 2009 showing paid bills in the amount of \$397,797.35 and bills to be paid in the amount of \$757,872.55 for a total amount of \$1,155,669.90 for the General Fund, and paid bills in the amount of \$1,192,003.46 and bills to be paid in the amount of \$460,307.42 for a total of \$1,652,310.88 for the Construction Fund, and bills to be paid in the amount of \$74,880.00 for the Capital Reserve Sinking Fund;

Approval of  
Bills

Accept the resignation of Albert Baker, Construction Management Consultant, effective July 31, 2009;

Accept  
resignation-  
Baker

Approve childrearing leave of the following staff -

Kristin Haupt, 1<sup>st</sup> Grade Teacher, Lower Milford Elementary, for the first semester of the 2009-2010 school year

Approve  
childrearing  
leave-  
Haupt,  
Snyder

Anne Snyder, 4<sup>th</sup> Grade Teacher, Hopewell Elementary, for the 2009-2010 school year;

Accept the resignation of the following staff -

Patricia Fite, Learning Support Teacher, Southern Lehigh High School, effective July 14, 2009;

Accept  
resignation-  
Fite

Approve the following mentor at a stipend of \$700.00 for the 2009-2010 school year -

Rosemarie Grube as a mentor for Ronnette Mays;

Approve  
mentor for  
the 2009-  
2010 school  
year-Grube

Approve the following substitute teachers for the 2009-2010 school year -

Rachel Elliott Biology

Diane Rudy Elementary;

Approve  
substitute  
teachers for  
the 2009-  
2010 school  
year-Elliott,  
Rudy

Approve salary step adjustment, effective 9/1/09- Gonzalez, Krippe, Ryan, Yaiser

Approve a salary step adjustment for the following staff, effective September 1, 2009 -

- Laura Gonzalez, Spanish Teacher, Middle School, Bachelor's +15 to Bachelor's +30
- Michele Krippe, Nurse, Liberty Bell Elementary and Middle School, Bachelor's to Bachelor's +15
- Karen Ryan, 5<sup>th</sup> Grade Teacher, Intermediate School, Master's to Master's +15
- Jennifer Yaiser, Health, Physical Education Teacher, High School, Bachelor's to Bachelor's +15;

Approve support staff (pending required documentation)- Brader, Browne, Buchas, Grida, Kasmiroski, Keck

Approve the following support staff (pending receipt of required documentation) -

- Deborah Brader, Intermediate School Secretary, at a salary of \$29,500 with an anticipated start date of August 2009. This is a new position.
- Judith Browne, 7-Hour 1:1 Instructional Assistant, Intermediate School, effective 2009-2010 school year, at the hourly rate of \$15.31. This is a new position.
- Ann Buchas, 7-Hour 1:1 Instructional Assistant, Lower Milford Elementary School, effective 2009-2010 school year, at the hourly rate of \$15.31. Ms. Buchas will fill the position created by the resignation of Laura Nelson.
- Laura Grida, 3-Hour Instructional Assistant, Intermediate School, effective 2009-2010 school year, at the hourly rate of \$15.31. Mrs. Grida will fill the position created by the resignation of Caleb Colon.
- Jessica Kasmiroski, 7-Hour 1:1 Instructional Assistant, Intermediate School, effective 2009-2010 school year, at the hourly rate of \$15.31. This is a new position.
- Kristen Keck, Data Specialist Secretary (PIMS), at an annual salary of \$29,500 with a start date to be determined. This is a new position;

Approve unpaid leave-Ruth

Approve the unpaid leave for Margaret Ruth, Cafeteria Worker, Liberty Bell Elementary School, for Tuesday, October 13, 2009 through Friday, October 16, 2009;

Approve transfer-Iatarola

Approve the following transfer with no change of 2009-2010 salary -

- Rebecca Iatarola, Secretary, Middle School to Library Secretary, Intermediate School, effective July 31, 2009;

Accept resignations for the 2009-2010 school year- Fisher, Wescoe-Schaninger

Accept the resignations of the following coaches for the 2009-2010 school year -

- Jeffrey Fisher, Assistant Football, effective July 6, 2009
- Jennifer Wescoe-Schaninger, Assistant High School Competition Cheerleading, effective July 9, 2009;

Approve coaches for the 2009-2010 school year- Baker, Barnes, Browne, Drabenstott, Greenawald, Miller, Neefe, Pifer, Souerwine, Stemple, Strong, Yaiser

Approve the following coaches for the 2009-2010 school year -

<u>Jayne Baker</u>	MS Head Field Hockey	\$2,468
<u>Mark Barnes</u>	Head Boys' Lacrosse	\$4,704
<u>David Browne</u>	Head Girls' Lacrosse	\$4,704
<u>Andraea Drabenstott</u>	Head Boys' Tennis	\$4,502
<u>Matthew Greenawald</u>	Assistant Baseball	\$4,065
<u>Todd Miller</u>	Head Baseball	\$6,755
<u>Brian Neefe</u>	Head Softball	\$6,755
<u>E. Sarah Pifer</u>	MS Cheerleading	\$2,215
<u>Brian Souerwine</u>	Head Track	\$6,174
<u>Eric Stemple</u>	Assistant Boys' Lacrosse	\$1,467.50 (shared position)
<u>Cotie Strong</u>	Assistant Track	\$3,707
<u>Jennifer Yaiser</u>	HS Assistant Girls' Lacrosse	\$2,935

Joshua Miller Assistant Football \$4,247.25  
 (This position will be shared with another coach to be named later as a 75/25 split.)

Stanley Sroka Assistant Football \$1,415.75  
 (This position will be shared with Kyle Mirth and another coach to be named later as a 25/50/25 split.);

Cont. approval of coaches for the 2009-2010 school year-Miller, Sroka

Approve the appointment of the following volunteer coaches for the 2009-2010 school year -

Jeffrey Bell MS Girls' Lacrosse  
Christa Burke Volleyball  
Edward Risi MS Girls' Lacrosse.

Approve volunteer coaches for the 2009-2010 school year-Bell, Burke, Risi

**VOICE VOTE: "YES" – Unanimous – Motion Carried**  
**ABSENT: Gunkle, Hayes**

**CURRICULUM/STUDENT AND STAFF ACTIVITIES**

Mr. Covelle, Dr. Donahue, Mr. McGinty and Ms. Limpar reported on student and staff activities at the High School, Middle School, Intermediate School, and the elementary schools.

Mr. Covelle reported the following -

- China Trip Returned Aug 30 - It was a great trip and Mr. Cooper did an excellent job as coordinator.
- Summer Freshman Program started this week and we have approximately 35 students in the program.
- Freshmen Orientation is Sept 3 at 1pm, students new to the district will be invited to a luncheon hosted by student council.
- The building looks great thanks to the maintenance staff.

Dr. Donahue reported the following –

- Classrooms are ready, maintenance staff working on locker rooms/gym.
- Teacher In-Service on September 1-3.
- New student orientation on September 3 at 9:00 am.
- Meet the Middle School/High School players on September 1 at 7:00 pm.
- Open house on September 15, and Patriots Day on September 11.

Mr. McGinty reported the following –

- We've been extremely busy, and a bit challenged given inconsistent wireless access from time to time at the IS. Our secretary, Susan Natiello, started on July 1st, and we've affectionately named her "Superwoman." A second IS secretary is on the board agenda for tonight. The custodial staff has been outstanding, lead by Mrs. Mary Palmer, and the building is nearing readiness. Teachers have been invited into the school and have begun the process of unpacking. The hiring process has continued for building administrators and is nearing completion. At this time, the larger part of our attention has shifted to the scheduling of all students and preparing for Orientation.

Ms. Limpar reported the following –

- Several students are attending ESY services at HW this summer.
- Class lists are attempting to be finalized for 09-10 school year.
- Summer workers are conscientiously doing a great job to prepare the building for opening day.

**MOVED BY** Miracle and **2<sup>ND</sup> BY** Auteri to approve the following Independent Study Proposals of the following students -

Olivia Fritz, Photography II  
Danielle Demmel, Photography II

Approve Independent Study Proposals for the following students-Fritz, Demmel

**VOICE VOTE: "YES" – Unanimous – Motion Carried**  
**ABSENT: Gunkle, Hayes**

Approve new  
Teen Health  
Course 1  
textbook

**MOVED BY** Auteri and **2<sup>ND</sup> BY** Miracle to approve final approval of the new Teen Health Course 1 textbook.

**VOICE VOTE: "YES" – Unanimous – Motion Carried**  
**ABSENT: Gunkle, Hayes**

Approve  
agreement  
between SLSD  
& the parents  
of student  
#134620

**MOVED BY** Auteri and **2<sup>ND</sup> BY** Miracle to approve the agreement between the District and the parents of student #134620.

**VOICE VOTE: "YES" – Unanimous – Motion Carried**  
**ABSENT: Gunkle, Hayes**

### **BUSINESS AND FINANCE**

Approve the  
Investment of  
Funds

**MOVED BY** Miracle and **2<sup>ND</sup> BY** Auteri to approve the Investment of Funds as attached.

**VOICE VOTE: "YES" – Unanimous – Motion Carried**  
**ABSENT: Gunkle, Hayes**

Approve  
permission to  
engage Conrad  
Siegel  
Actuaries to  
provide  
actuarial  
services

**MOVED BY** Miracle and **2<sup>ND</sup> BY** Auteri to approve permission to engage Conrad Siegel Actuaries, at a cost of \$6,500.00 to provide actuarial services that are required bi-annually to comply with GASB 45 which addresses post-employment employee benefits other than pension benefits. This firm did our original actuarial study for GASB 45. Their fee remains very competitive.

**VOICE VOTE: "YES" – Unanimous – Motion Carried**  
**ABSENT: Gunkle, Hayes**

Approve lease  
amendment  
between the  
County of  
Lehigh & SLSD  
for the  
Alternative  
Education  
Program  
(amendment  
for an  
additional 3  
years)

**MOVED BY** Miracle and **2<sup>ND</sup> BY** Auteri to approve the enclosed lease amendment between the County of Lehigh and Southern Lehigh School District for the Alternative Education Program which is located on the campus of Cedarbrook Nursing Home. The amendment extends the current lease term for an additional three (3) years. Terms and conditions of the lease are unchanged.

**VOICE VOTE: "YES" – Unanimous – Motion Carried**  
**ABSENT: Gunkle, Hayes**

Approve Tax  
Collection  
Committee  
Voting  
Delegate  
Appointment  
Resolution

**MOVED BY** Miracle and **2<sup>ND</sup> BY** Auteri to approve the enclosed Tax Collection Committee Voting Delegate Appointment Resolution.

**VOICE VOTE: "YES" – Unanimous – Motion Carried**  
**ABSENT: Gunkle, Hayes**

Approve  
Memorandum  
of  
Understanding  
to be used with  
the District's  
law  
enforcement  
agencies

**MOVED BY** Miracle and **2<sup>ND</sup> BY** Auteri to approve the enclosed Memorandum of Understanding to be used with the District's law enforcement agencies.

**VOICE VOTE: "YES" – Unanimous – Motion Carried**  
**ABSENT: Gunkle, Hayes**

### **SUPPORT SERVICES**

Approve  
cafeteria prices  
for 2009-2010  
at the same  
levels in effect  
for the prior  
year

**MOVED BY** Auteri and **2<sup>ND</sup> BY** Miracle to approve cafeteria prices for 2009-2010 at the same levels in effect for the prior year. This approval should include ala carte prices as well as Type A meals. Mr. Snell presented a synopsis of the results of the Food Service Department operation for 2008-2009 and anticipated results for 2009-2010. There was Board discussion.

**VOICE VOTE: "YES" – Unanimous – Motion Carried**  
**ABSENT: Gunkle, Hayes**

Approve the  
Primary  
Student  
Transportation  
Program for  
the 2009-2010  
school year

**MOVED BY** Miracle and **2<sup>ND</sup> BY** Auteri to approve the Primary Student Transportation Program for the 2009-2010 school year in accordance with 22 PA Code 23.4 et.al. Documentation included the following -

Bus routes  
 Bus stop listing  
 Student alpha roster  
 Vehicle listing for Laidlaw Transit  
 Laidlaw driver listing and required certifications

Individual contracted carrier contracts for specialized transportation will be submitted for Board approval as contracts are completed.

The Administration requests the authority to make such adjustments throughout the year to routes, students or vehicle assignments or to bus stops as necessary to accommodate changes in student or school program assignment, residence changes, system improvements, safety concerns or system efficiency.

**VOICE VOTE: "YES" – Unanimous – Motion Carried**  
**ABSENT: Gunkle, Hayes**

Dr. Stelts read the following statement –

"The Board would like to take this opportunity to offer thanks and congratulations to Albert Baker, who has served as the District's Intermediate School Construction Consultant from October 1, 2007, through July of 2009. Through the construction process, Al's guidance, representation of the District's interests, and personal integrity resulted in a wonderful new school. We thank Al for all of his time, energy and effort on this project. This new school will serve the Southern Lehigh Community well for many years to come. Al, may you experience wellness, happiness and relaxation in your well-deserved retirement."

### **PERSONNEL**

**MOVED BY** Miracle and **2<sup>ND</sup> BY** Auteri to approve the following staff for the 2009-2010 school year -

David Dougherty, Learning Support Teacher, High School, at Bachelor's, Step 14, an annual salary of \$42,645 (*pending receipt of required documentation*). Mr. Dougherty will fill the position created with the resignation of Dana Cohen.

Angela Fulmer, 2<sup>nd</sup> Grade Teacher, Hopewell Elementary School, at Bachelor's, Step 14, an annual salary of \$42,645. Mrs. Fulmer will replace Tara Walter who transferred to the Southern Lehigh Middle School.

Susan Melso, School Nurse, Intermediate School, at Bachelor's, Step 14, an annual salary of \$42,645 (*pending receipt of required documentation*). This is a new position in accordance with planning for the opening of the Intermediate School.

Nicole Ott, Long Term Substitute, 5<sup>th</sup> Grade, Intermediate School, at Bachelor's +15, Step 10, an annual salary of \$46,134 (*pending receipt of required documentation*). Mrs. Ott will fill the position available for one year due to the childrearing leave of Mrs. Anne Snyder.

Merrilyn Pysher, School Nurse, High School, at Bachelor's, Step 14, an annual salary of \$42,645 (*pending receipt of required documentation*). Ms. Pysher will fill the position created with the retirement of Mary Lou McKee.

Charise Trilling, .5 ESL Teacher, at an annual salary of \$21,719.50 (.5 of Bachelor's, Step 12 salary of \$43,439), *pending receipt of required documentation*. Ms. Trilling will fill the position created with the resignation of Jennifer Powell.

Gregory Collins, Physics Teacher, High School, at Bachelor's +15, Step 13, at an annual salary of \$44,152. Mr. Collins will fill the position created with the resignation of Megan Marquette.

**VOICE VOTE: "YES" – Unanimous – Motion Carried**  
**ABSENT: Gunkle, Hayes**

Approve  
 staff for the  
 2009-2010  
 school year-  
 Dougherty,  
 Fulmer,  
 Melso, Ott,  
 Pysher,  
 Trilling,  
 Collins

**REPORTS****Facilities Committee**

Mr. Miracle gave the following report –

- The committee met in the conference room at the new Intermediate School.
- Punch list items at the IS are moving along and will be completed by August 17.
- Recognized everyone involved in the building of the Intermediate School.

**Superintendent's Report**

Mr. Liberati gave the following report –

- The minutes of the meeting should note that Mark Covelle has been pre-approved for the Superintendent Letter of Eligibility program at Lehigh University.
- An email has been received from Lehigh Carbon Community College looking for Districts to start evening adult education courses.
- The District has been contacted by Penn State University-Lehigh Valley which is looking to form a partnership to use the District's tennis facilities. In return, the University is looking to see what the District's needs might be that they may be able to accommodate. Penn State University-Lehigh Valley campus recently moved to Saucon Valley Road at Stabler Center.
- The September 3 student orientation at the Intermediate School will include a ribbon cutting ceremony.
- Auditors from the Pennsylvania Auditor General's office will be here on August 27 to begin the District's audit.

**Strategic Plan Report**

Mrs. Christman reported that the latest PSSA results indicate that the District has made AYP this year in all areas for all groups. She also made available the Middle School World Language summary as of August 7, 2009, and a list of teacher in-house academies. Mrs. Christman also reported that the District calendar has been designed and printed at Lehigh Career & Technical Institute and will mailed to all District residents.

**OLD BUSINESS****NEW BUSINESS**

**MOVED BY** Miracle and **2<sup>ND</sup> BY** Auteri to approve increasing the ticket prices for home athletic events according to the proposal from Mr. Harakal.

**VOICE VOTE: "YES" – Unanimous – Motion Carried**  
**ABSENT: Gunkle, Hayes**

The President of the School Board, Dr. Elizabeth Stelts and the President of the Southern Lehigh Education Association, Bonnie Organski signed the Collective Bargaining Agreement covering the period of September 1, 2009 through August 31, 2012.

**VISITORS****ADJOURNMENT**

**MOVED BY** Quigley and **2<sup>ND</sup> BY** Miracle to adjourn the meeting.

**VOICE VOTE: "YES" - Unanimous - Motion Carried**  
**ABSENT: Gunkle, Hayes**

The meeting was adjourned at 8:44 p.m.

**ATTEST:** \_\_\_\_\_ Board Secretary

Approve  
increasing the  
ticket prices for  
home athletic  
events

ADJOURNMENT